

# **Schnappsband Reception Planner**

19 Ashby St, Cincinnati, Ohio 45218

Date of event: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Hall Name: \_\_\_\_\_

Hall Address: \_\_\_\_\_

*Note that the band will arrive at the reception hall 1 ½ hours prior to start time of your event. It would be extremely helpful to provide the hall contact person name & telephone number to arrange access to the hall & co-ordinate services.*

Contact Name: \_\_\_\_\_ Phone number: \_\_\_\_\_

## **\*\*\*The Reception\*\*\***

Prior to the Wedding Party Arrival:

- *Style of Music Preferred (please enter percent % to equal 100%:*  
\_\_\_\_ Polka    \_\_\_\_ Waltz    \_\_\_\_ Pop    \_\_\_\_ Classic Rock    \_\_\_\_ Swing    \_\_\_\_ Big Band
- *Special Announcements:*

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The Arrival:

- *Person Responsible for Band Notification:* \_\_\_\_\_
- *Entrance Theme/Music:* \_\_\_\_\_
- *Announcing the Wedding Party & Bride and Groom*

Ring Bearer: \_\_\_\_\_ Flower Girl: \_\_\_\_\_

Groomsmen: \_\_\_\_\_ Bridesmaid: \_\_\_\_\_

Groomsmen: \_\_\_\_\_ Bridesmaid: \_\_\_\_\_

Groomsmen: \_\_\_\_\_ Bridesmaid: \_\_\_\_\_

Groomsmen: \_\_\_\_\_ Bridesmaid: \_\_\_\_\_

Groomsmen: \_\_\_\_\_ Bridesmaid: \_\_\_\_\_

Groomsmen: \_\_\_\_\_ Bridesmaid: \_\_\_\_\_

Best Man: \_\_\_\_\_ Maid of Honor: \_\_\_\_\_

Groom: \_\_\_\_\_ Bride: \_\_\_\_\_

*\*\*\*Please list the Wedding party in the order that they should be announced\*\*\**

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*The following activities are common to most weddings. Some involve the band either directly or indirectly. Examples of direct involvement include, but are not limited to activities such as “The First Dance”, “Father/Daughter Dance”, “Tossing the Garter & Bouquet”. Examples of indirect are when the band equipment may be necessary to amplify a “special song” or require the use of a microphone for the “Toast to the Bride & Groom” by the Best Man.*

Dinner Music Style: *(Please enter percent % to equal 100%)*

Polka      Waltz      Pop      Classic Rock      Swing      Big Band

First Dance:

Song Desired :            *1<sup>st</sup> Choice of Song* \_\_\_\_\_  
   *2<sup>nd</sup> Choice of Song* \_\_\_\_\_

Wedding Party Participation :     Yes \_\_\_\_\_     No \_\_\_\_\_

Open for all Guests to join:        Yes \_\_\_\_\_     No \_\_\_\_\_

Mother/Son Dance:                            Yes \_\_\_\_\_     No \_\_\_\_\_

Song Desired:            *1<sup>st</sup> Choice of Song* \_\_\_\_\_  
   *2<sup>nd</sup> Choice of Song* \_\_\_\_\_

Father/Daughter Dance:                    Yes \_\_\_\_\_     No \_\_\_\_\_

Song Desired:            *1<sup>st</sup> Choice of Song* \_\_\_\_\_  
   *2<sup>nd</sup> Choice of Song* \_\_\_\_\_

Occasionally, we'll receive a request for a “Bride/Father-in-law” or “Groom/Mother-in-Law” dance. If this is desired, please indicate in “Notes” section below.

Best Man Toast: *(Microphone needed)*     Yes \_\_\_\_\_     No \_\_\_\_\_

Garter & Bouquet:                            Yes \_\_\_\_\_     No \_\_\_\_\_

Dollar Dance Desired:                      Yes \_\_\_\_\_     No \_\_\_\_\_

Other/Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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*The following information, although not required, is also very helpful:*

Songs Desired: *(Or attach list)*

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Songs NOT Desired:

_____	_____
_____	_____

Other Helpful Information:

Brides Parents:      *Mothers Name* \_\_\_\_\_

*Fathers Name* \_\_\_\_\_

Grooms Parents:      *Mothers Name* \_\_\_\_\_

*Fathers Name* \_\_\_\_\_

Photographers Name: \_\_\_\_\_

*Ph. #* \_\_\_\_\_